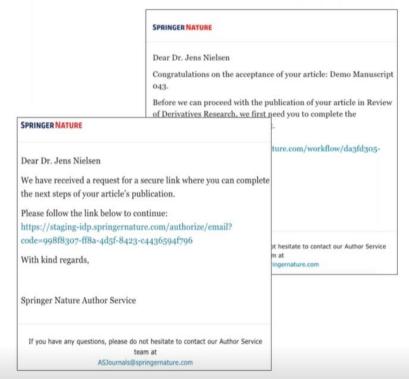
Invitation upon article acceptance

Once an article is editorially accepted for publication, the author receives an email with a link to complete the publishing agreement

Authors will also receive an email containing the login link



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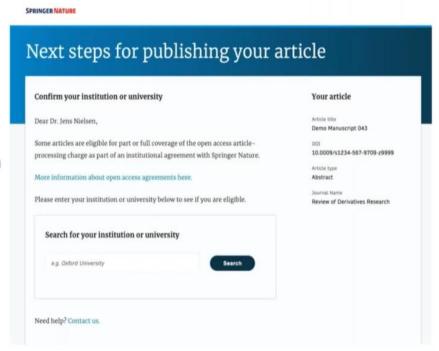


Search for your institution

Authors are asked to type in their institution in the search field and "select their institution".

Authors should then select the institution from the drop-down list in order for the identification to work.

Authors are identified via IP and/or e-mail domain in the "background".





Select your affiliation

If the author is identified as eligible, a welcome message appears, which provides further information on the OA agreement.

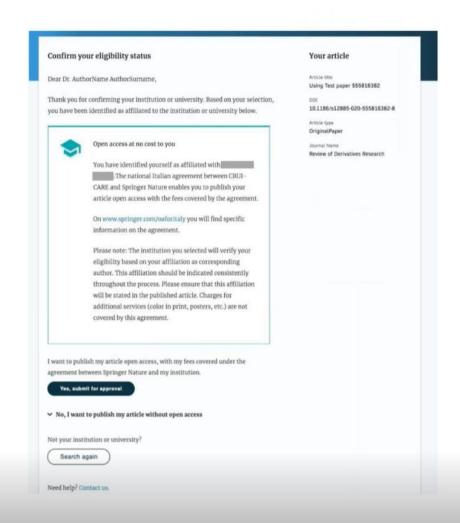
Authors are informed on how they were identified.

Eligible article types:

- OriginalPaper
- ReviewPaper

Eligible license types:

- CC-BY
- CC-BY NC

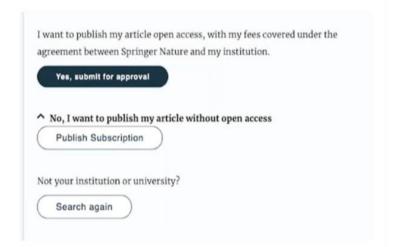




Publishing model opt out

If your agreement has the option to opt out, the author can select how they would like to publish:

- Choose to publish open access and submit to the institution for approval
- Choose to publish traditionally non open access (subscription)
- Authors can also search for a different institution if needed





Awaiting institutional approval

Approval request has been submitted to the selected institution





Approval email

The institution has approved the article for open access publication and will cover the costs

SPRINGER NATURE

Dear Dr. Jens Nielsen,

Your affiliation has been confirmed by and your article will now be published at no cost to you.

Before we can proceed with the publication of your article in Review of Derivatives Research, we first need you to complete the appropriate publishing agreement.

Please follow this link to do so: https://payment-and-rights-staging.snpaas.private.springernature.com/workflow/da3fd305-53c9-413c-958e-ofab46a24228

With kind regards,

Springer Nature Author Service

If you have any questions, please do not hesitate to contact our Author Service team at OA.Verification@springernature.com



Rejection email

The institution has declined the article for open access publication and will not cover the costs

SPRINGER NATURE

Dear Dr. Jens Nielsen,

We are sorry to let you know that your institution's Approval Manager has declined for the article-processing charge for your article to be covered by the agreement between your institution and Springer Nature.

To proceed with the publication of your article, we need you to complete the appropriate publishing agreement and arrange payment for any associated publication charge (if applicable).

Please follow this link to do so: https://payment-and-rightsstaging.snpaas.private.springernature.com/workflow/fed6fbdcoe9d-46e7-b014-f2d3ea36e9d9

With kind regards,

Springer Nature Author Service

If you have any questions, please do not hesitate to contact our Author Service team at OA.Verification@springernature.com



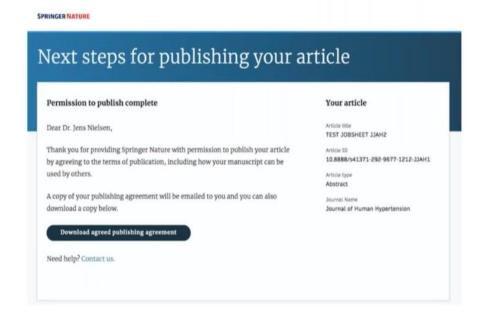
Author chooses publishing agreement

After the publishing model has been selected, the author must choose the correct publishing agreement



Licence has been completed

Authors will receive confirmation once the licence has been completed and will be able to download a copy of the agreed publishing agreement





Licence confirmation email

Authors will also receive confirmation of the publishing licence by email with a copy attached for their records

